

College Of Engineering, Phaltan

Shreemant Shivajiraje Nagar, Kurawali Road, Thakurki, Tal: Phaltan, Dist: Satara

Date:-23/06/2016

NOTICE

Following Staff Members are informed that they should conduct Internal DSR Audit as per given schedule and submit audit report to **Principal** on 27/06/2016 up to 3.00 pm. Collect audit format from respective HOD.

| Sr. No. | Department | Date of Audit | Faculty Members | Sign |
|---------|--------------------|--------------------------|---|------|
| 1 | Science & Humanity | 24/06/2016 | 1. Prof. C. M. Gorad 2. Prof. S. P. Jagtap 3. Prof. S. S. Bagwan 4. Prof. Ms. S. S. Adagale | |
| 2 | Mechanical | 24/06/2016 | 1. Prof. S. A. Jagtap 2. Prof. S. T. Kale 3. Prof. V. D. Bhosale 4. Prof. Ms. D. D. Jadhav | |
| 3 | Civil | 24/06/2016 & 25/06/2016 | 1. Prof. A. A. Hipparkar 2. Prof. Ms. P. S. Dhaygude 3. Prof. A. B. Nalawade 4. Prof. G. V. Thombare | |
| 4 | ETC | 25/06/2016 | 1. Prof. G. P. Bhagat 2. Prof. K. U. Chavan 3. Prof. Ms. S. S. Adagale 4. Prof. V. V. Gundage | |
| 5 | Comp. | 24/06/2016 | 1. Prof. M. M. Gargade 2. Prof. Ms. P. S. Gurav 3. Prof. T. D. Gadekar 4. Prof. H. S. Kadam | |
| 6 | Workshop | 24/06/2016 & 25/06/2016 | 1. Prof. D. K. Kalekar 2. Prof. K. U. Chavan 3. Prof. S. R. Badiger 4. Prof. S. B. Shejal 5. Prof. H. S. Patil | |
| 7 | Library | 23/06/2016 to 25/06/2016 | 1. Prof. J. V. Khalate 2. Prof. D. N. Shinde 3. Prof. Ms. N. N. Ingole 4. Prof. C. M. Gorad 5. Prof. S. S. Pawar 6. Prof. M. B. Jagtap 7. Prof. B. P. Shaikh 8. Prof. Jadhav S. B. | |

Phaltan Education Society's
College of Engineering, Phaltan

Date: 27/07/2016

NOTICE

All the following faculty members are informed that, **internal academic audit of AY 2015-16** is scheduled as per following schedule. So, conduct audit as per schedule and **report** of same should be **submitted to the Principal on 1/8/2016 up to 4 pm.**

| Sr. No. | Department | Date of Audit | Time | Faculty Members (To conduct Audit) | Sign |
|---------|------------------------|---------------|-----------------------|---------------------------------------|------|
| 1 | First Year (S+T) | 30/7/2016 | 9 am to 12.30 pm | 1. Prof. Ms. Tilekar J. S. | |
| 2 | Mechanical(Degree) | 30/7/2016 | | 2. Prof. G. P. Bhagat | |
| 3 | Civil | 30/7/2016 | | 1. Prof. R. P. Bagawade | |
| | | | | 2. Prof. S. S. Pawar | |
| 4 | ETC (Degree & Diploma) | 30/7/2016 | 1.30 pm to 4.30 pm | 1. Prof. Amarsinha A. Ranaware | |
| 5 | Comp. | 30/7/2016 | | 2. Prof. Jagtap S. A. | |
| 6 | Mechanical(Diploma) | 30/7/2016 | | 1. Prof. Avinash A. Ranaware | |
| | | | | 2. Prof. M. B. Jagtap | |
| | | | | 1. Prof. Ms. D. S. Bhoite | |
| | | | | 2. Prof. Chavan K. U. | |
| | | | | 1. Prof. S. V. Kalel | |
| | | | | 2. Prof. D. N. Shinde | |

(*Note: Checklist is emailed to all HOD's for Reference)


Principal
P.E.S.'s
College of Engineering
Phaltan, Dist. Satara (M.S.)

फलटण एज्युकेशन सोसायटीचे,
अभियांत्रिकी महाविद्यालय, फलटण


ता.फलटण, जि.सातारा (महाराष्ट्र) ४१५५२३

फोन नं.०२१६६-२२०३३९, २२१५३९ email-coeprincipal@yahoo.co.in

दि. ०१/०९/२०१६

नोटीस

महाविद्यालयातील सर्व शिक्षक व शिक्षकेत्तर कर्मचाऱ्यांना सुचित करण्यात येते की, शुक्रवार दि ०२.०९.२०१६ रोजी महाविद्यालयामध्ये **NAAC Workshop** आयोजित केलेला आहे, तरी सर्वांनी सकाळी १०.०० वाजता महाविद्यालयामध्ये उपस्थित राहवे. तसेच शनिवार दि.०३.०९.२०१६ रोजी दि ०२.०९.२०१६च्या वेळापत्रका नुसार महाविद्यालय सुरु राहिल.


Principal
P.E.S's
College of Engineering
Phaltan, Dist.Satara (M.S.)

Valedictory Function :

4.00 p.m. to 5.00 p.m.

Chief Guest :

Hon. Dr. Ajay Sali

Jt. Director, Higher Education, Kolhapur Region.

Chairperson :

Hon. Shrimant Raghunathraje Naik Nimbalkar

Chairman, Governing Council, P.E. Society Phaltan.

Guest of Honour :

Hon. Shrimant Subhadraraje Naik Nimbalkar

Member, Phaltan Municipal Council.

ORGANIZING COMMITTEE

Dr. S. G. Dixit

Prin. Dr. S. P. Rasal

Convener (Mob. 9921099070)

Organizer (Mob. 9422604942)

Prof. P. R. Rathaparakhe

Dr. P. H. Kadam

Member

Member

Dr. D. D. Virkar

Prof. J. P. Borate

Member

Member

Dr. S. M. Gawade

Dr. N. C. Dhawade

Member

Secretary

Dr. R. V. Nimbalkar

Prof. N. M. Kavathekar

Member

Treasurer

Dr. A. Y. Shinde

Shri. S. K. Raskar

Member

Member

Book - post

To,

From:

Mudhoji College, Phaltan.

Dist. Satara. (M.S.) Pin. 415523

Bhoite: D.S.
Dr. S. G. Dixit
Pune 11-11-17
MS



॥ विद्यामर्थं च साधयेत् ॥



Phaltan Education Society's

MUDHOJI COLLEGE, PHALTAN

Dist. Satara (M.S.)

Tel. No. : 02166-222330

Website : www.mudhojicollege.ac.in

Email : mudhojicollege@yahoo.com

NAAC Reaccredited

Referral Quality Assurance Cell (IQAC)

Organizes

ONE DAY STATE LEVEL SEMINAR

On

'Innovative Practices : Key to Quality Enhancement'
Saturday, 21st January 2017

INVITATION

Dr. S. G. Dixit

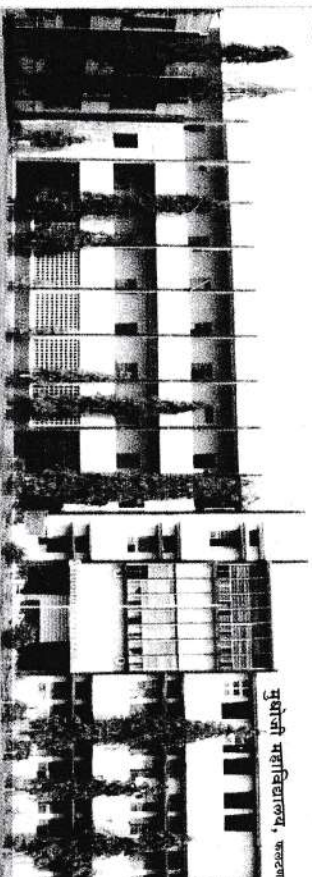
Coordinator, IQAC

Mob. 9921099070

Dr. S. P. Rasal

Principal

Mob. 9422604942



॥ विद्यया च साधयेत् ॥



Phaltan Education Society's

MUDHOJI COLLEGE, PHALTAN Dist. Satara (M.S.)

NAAC Reaccredited

Internal Quality Assurance Cell (IQAC)

Organized

ONE DAY STATE LEVEL SEMINAR

On

'Innovative Practices : Key to Quality Enhancement'

Saturday, 21st January 2017

CERTIFICATE

This is to certify that Prof./Dr. Bagawade Ramdas. P. of College of Engg. Phaltan


actively participated in One Day State Level Seminar on "Innovative Practices : Key to Quality Enhancement" organized by IQAC of Mudhoji College, Phaltan, Dist-Satara on Saturday 21st January 2017.

He / She presented a paper entitled _____

He / She contributed as Resource Person / Chairperson / Organizing Committee member in this seminar.


Dr.S.G.Dixit

Convener
Coordinator, IQAC


Dr.S.P.Rasal

Organizer,
Principal, Mudhoji College, Phaltan



Phallan Education Society's

MUDHOJI COLLEGE, PHALTAN Dist. Satara (M.S.)

NAAC Reaccredited

Internal Quality Assurance Cell (IQAC)

Organized

ONE DAY STATE LEVEL SEMINAR

On

'Innovative Practices : Key to Quality Enhancement'

Saturday, 21st January 2017

CERTIFICATE


This is to certify that Prof. Dr. Purkale Sachin J. of College of Engg. Phaltan


actively participated in One Day State Level Seminar on "Innovative Practices : Key to Quality Enhancement" organized by IQAC of Mudhoji

College, Phaltan, Dist. Satara on Saturday 21st January 2017.

He / She presented a paper entitled _____

He / She contributed as Resource Person / Chairperson / Organizing Committee member in this seminar.


Dr. S. G. Dixit
Convener
Coordinator, IQAC


Dr. S. P. Rasal
Organizer,
Principal, Mudhoji College, Phaltan

॥ विद्यया च साधयेत् ॥



Phaltan Education Society's

MUDHOJI COLLEGE, PHALTAN Dist. Satara (M.S.)

NAAC Reaccredited

Internal Quality Assurance Cell (IQAC)

Organized

ONE DAY STATE LEVEL SEMINAR

On

'Innovative Practices : Key to Quality Enhancement'

Saturday, 21st January 2017


CERTIFICATE

This is to certify that Prof./Dr. Mrs. Ghoite Dhanshree S. of College of Engg. Phaltan

actively participated in One Day State Level Seminar on "Innovative Practices : Key to Quality Enhancement" organized by IQAC of Mudhoji College, Phaltan, Dist-Satara on Saturday 21st January 2017.

He / She presented a paper entitled _____

He / She contributed as Resource Person / Chairperson / Organizing Committee member in this seminar.


Dr. S. G. Dixit
Convener
Coordinator, IQAC


Dr. S. P. Rasal
Organizer,
Principal, Mudhoji College, Phaltan

To,
The Principal,
PES's College of Engineering,
Phaltan.

Date: 23/01/2017

Sub: Report of One day state level seminar on ' *Innovative Practices: Key to Quality Enhancement* ' at Mudhoji College, Phaltan on 21st January 2017.

Res Sir,

Program Agenda was as follow:

| Sr. No. | Program Details | Timings |
|---------|--------------------------------------|-----------------|
| 1 | Registration | |
| 2 | Inaugural Function | 9:30am-10:30am |
| 3 | Speech by Dr. Dhanraj Mane. | 10:30am-11:00am |
| 4 | Keynote Address by Dr. Prakash Patil | 11:00am-11:45am |
| 6 | Lunch Break | 11:45am-1:30pm |
| 7 | Session by Dr. Satish Ghatge | 1:30pm-2:30pm |
| 8 | Speech by Dr. Anil Dadas | 2:30pm-3:30pm |
| 9 | Valedictory | 3:30pm-4:00pm |
| | | 4:00pm-4:30pm |

In *third session* **Dr. Dhanraj Mane**, Director, Higher Education, Maharashtra State, given inaugural speech. During his speech he said:-

- Non-teaching staff is equally important in every organization.
- When he was Principal, he uses to encourage non-teaching staff in his college by inaugurating different events, by the hands of non-teaching staff.
- During NAAC visit, try to show positive things what we use to do daily even it is small e.g. if we say our students are placed in reputed company then try to make dialogue between NAAC peer team and concerned student.
- How you present your college, is very much important during NAAC peer team visit.

In *fifth session* **Dr. Prakash Patil**, NAAC Peer Team Member and Principal, Dr. A. B. Telang College, Nigadi, Pune delivered keynote address. During his speech he said:-

- 1) Function of IQAC is to form benchmark or to create standard of reference.
- 2) During formation of IQAC following points need to be considered:
 - i). Principal should be chairman of IQAC.
 - ii) IQAC should include 3 to 8 teachers.
 - iii) IQAC should include 1 to 2 administrative members, who have well knowledge of college and its boundaries.
 - iv) IQAC should include 1 to 2 members from local society, who have contributed something to society.
 - v) 1 IQAC coordinator with well knowledge of computer and with good communication skill.
- 3) Every year AQAR has to be prepared and submitted to NAAC online by IQAC after accreditation.

DAT
Faculty Training
10/10/2017

- 4) NAAC peer team not only gives importance to look and facilities, but also the need of institute in respective area.
- 5) Maintain meeting register of IQAC.
- 6) After he spoke about role and responsibilities of administrative staff as mentioned below:

I. Student Section:-

- i) Advertisement of admission and information brochure and take active part in admission process.
- ii) Keep details of Enrolled students.
- iii) Assign roll numbers to enrolled students, provide ID cards to students and maintain general register.
- iv) Keep record of students who got economic assistance.
- v) Keep record of faculty development programs.
- vi) Keep record related to maintenance and enhancement of infrastructure.
- vii) Proved attendance register to faculty.
- viii) Keep record of student's department wise/ gender wise/ category wise.
- ix) Prepare merit list of students applied for management quota seats.
- x) Arrange medical checkup camp for newly admitted students.
- xi) Keep updated admission cancellation register.
- xii) Distribution of mark sheets to students.
- xiii) Preparation and distribution of certificates like migration, bonafide etc.
- xiv) Scholarship and fee concession

II. Establishment Section:-

- i) Affiliation and renewal
- ii) Roaster updating and get it checked from Maharashtra government backward cell.
- iii) Advertisement of recruitment of teaching and non-teaching.
- iv) Keep personal file of employee.
- v) Keep record of different types of leaves.
- vi) Increment/ Transfer / Promotion related record
- vii) Service book
- viii) Ask for quotations and preparation of comparatives.
- ix) Maintain and update dead stock (store department)

III. Account Section:-

- i) Department wise preparation for fee structure.
- ii) Fee collection, deposition.
- iii) Maintain daily cash book and get it checked from principal at the end of the day.
- iv) Maintain fee register
- v) Present budget
- vi) Prepare and maintain monthly salary register
- vii) Preparation of form No 16.
- viii) Maintain PF register.
- ix) Annual account audit (Internal and External)
- x) Maintain Annual Income and Expenditure register.

In *seventh session* Dr. Satish Ghatge, Coordinator IQAC, Vivekanand College, Kolhapur given guidelines for finding best practices of college:

- I. IQAC should contain 1 or 2 student representative
- II. Every activity of college is activity of IQAC.

- III. Activity which is continuously done by institute at least for last five years can be best practice e.g. Blood Donation, Birth day wishes to employee, Cancer awareness campaign, etc.
- IV. ISR activities should be different from NSS/ NCC activities.
- V. Conduct Inter department level or inter college activities
- VI. Identify best practices in college and compare them with other colleges and identify one of them as innovative practice of college.
- VII. Need to conduct Green Audit, Gender Audit, Energy Audit and Water Audit.

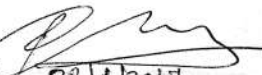
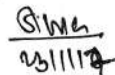
In *eighth session* **Dr. Anil Dadas**, Coordinator IQAC, Dahiwadi College, Dahiwadi shared innovative practices of his college:-

- I. Bicycle Bank
- II. Weekly News competition
- III. English grammar consultancy

Thanking You!

Yours faithfully,

- I. Prof. R. P. Bagawade
- II. Prof. S. J. Pukale


23/12/2017

23/11/17

ref.No COE-1369/2016-17

NOTICE**Date 25/01/2017**


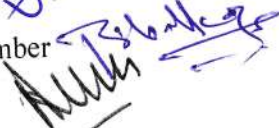







A Meeting of the **Internal Quality Assurance Cell** of the College will be held on **January 26, 2017 at 10:30 am** (after flag hosting) in the **Principal cabin** to discuss the following agenda:

1. To read and finalize minutes of last meeting.
2. To collect information as, criteria wise requirement of record.
3. Discussion about green audit.
4. To decide best practices and innovative practices of our college.
5. ISR activities need to be conducted by each department.
6. Discussion on other topics by permission of honorable chairman.

All IQAC members are requested to attend.


Dr. M. K. Phadatare
Principal

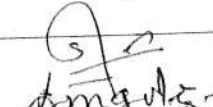



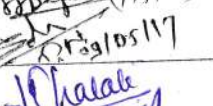



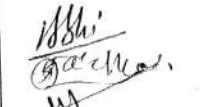
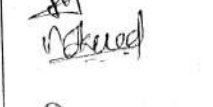

Copy to:

1. Dr. M. K. Phadatare, Chairman 
2. Mr. Bhojraj Naik Nimbalkar, Member 
3. Mr. A. S. Nikam, Member
4. Mr. Pandurang Shinde, Member
5. Prof. Amarsingh A. Ranaware, Member
6. Prof. Avinash A. Ranaware, Member 
7. Prof. S. V. Kalel, Member
8. Prof. Ms. D. S. Bhoite, Member 
9. Prof. V. S. Kadam, Member
10. Prof. Ms. J. S. Tilekar, Member 
11. Mr. D. A. Tate, Member
12. Mr. V. B. Gurav, Member 
13. Mr. A. S. Naik Nimbalkar, Member 
14. Ms. Anjani Shrikant Patki, Member 
15. Prof. R. P. Bagawade, Member Secretary 

NOTICE

Following Staff Members are informed that they should conduct Internal DSR Audit as per given schedule and submit audit report to **Principal** for Sr No 1 to 6 on 13/05/2017 and Sr No. 7 on 16/05/2017 up to 5.00 pm.

Collect audit format from respective HOD.

| Sr. No. | Department | Date of Audit | Faculty Members | Sign |
|---------|--------------------|--------------------------------|---|---|
| 1 | Science & Humanity | 11/05/2017 to 13/05/2017 | 1.Prof. S. A. Jagtap 2.Prof. D. J. Sangale |  |
| 2 | Mechanical | | 1.Prof. M. M. Gargade 2.Prof. Ms. P.S. Gurav 3.Prof. S. S. Pawar |  |
| 3 | Civil | | 1.Prof. G. P. Bhagat 2.Prof. Ms. S. S. Adagale 3.Prof. S. R. Badiger |  |
| 4 | ETC | | 1.Prof. C. M. Gorad 2.Prof. S. S. Bagwan 3.Prof. D. N. Shinde |  |
| 5 | Comp. | | 1.Prof. J. V. Khalate 2.Prof. Ms. N. N. Ingale 3.Prof. Ms. P. S. Dhaygude |  |
| 6 | Workshop | | 1.Prof. K. U. Chavan 2.Prof. S. P. Jagtap 3.Prof. V. V. Gundage 4.Prof. T. D. Gadekar |  |
| 7 | Library | 11/05/2017 to 16/05/2017 | Degree: 1.Prof. M. B. Jagtap 2.Prof. S. B. Shejal 3.Prof. Ms. T. D. Bhosale 4.Prof. A. B. Nalawade 5.Prof. A. L. Sodmisse Diploma: 1.Prof. A. A. Hipparkar 2.Prof. S. B. Jadhav 3.Prof. H. S. Patil 4.Prof. M. N. Gaikwad 5. Prof. S. D. Borawake. |      |

Phaltan Education Society's
College Of Engineering, Phaltan

Shreemant Shivajiraje Nagar, Kurawali Road, Thakurki, Tal: Phaltan, Dist: Satara

Date:- 20/06/2017

NOTICE

Following Staff Members are informed that they should conduct Internal Audit of Library as per given schedule and submit audit report to **Principal** on 22/06/2017 up to 5.00 pm.

Collect audit format from Librarian.

| Sr. No. | Department | Date of Audit | Faculty Members | Sign |
|---------|------------|--------------------------------|--|--|
| 1 | Library | 20/06/2017 to 22/06/2017 | 1.Prof. M. B. Jagtap 2.Prof. S. B. Shejal 3.Prof. T. D Gadekar 4. Prof. D.J Sangale 5.Prof. S.P Jagtap 6. Prof V.V Gundage 7. Prof S.R Badigar |  |



Principal
College of Engineering
Phaltan (Polytechnic)

Ref No.: COE-423/2017-18

Date 11/08/2017

Meeting Agenda

A Meeting of the **Internal Quality Assurance Cell** of the College will be held on **15th August, 2017 at 09:00 am** (after flag hosting) in the **Principal cabin** to discuss the following agenda:

1. To read and finalize minutes of last meeting.
2. To develop waste water management system at college.
3. To develop rain water harvesting system at college.
4. To perform e-waste management of college.
5. Partial replacement of florescent tubes by LED tubes.
6. To allocate budget for green initiative.
7. Discussion on other topics by permission of honorable chairman.

All IQAC members are requested to attend.

Dr. M. K. Phadatare
Principal

Copy to:

1. Dr. M. K. Phadatare, Chairman
2. Mr. Bhojraj NaikNimbalkar, Member
3. Mr. A. S. Nikam, Member
4. Mr. Pandurang Shinde, Member
5. Mr.. Amarsinh A. Ranaware, Member
6. Mr. Avinash A. Ranaware, Member
7. Mr. S. V. Kalel, Member
8. Ms. D. S. Bhoite, Member
9. Mr. G. V. Thombare, Member
10. Ms. J. S. Tilekar, Member
11. Mr. D. A. Tate, Member
12. Mr. V. B. Gurav, Member
13. Mr. A. S. NaikNimbalkar, Member
14. Ms. Anjani Shrikant Patki, Member
15. Mr. R. P. Bagawade, Member Secretary

P.T.O.